

## Flitwick Town Council

### Post Information

Post:	Communications and Marketing Officer
Department:	Town Clerks Team
Responsible to:	Assistant Town Clerk
Salary:	Spinal Range 27 - 31 Starting salary dependent on experience, within the range £24,784 to £28,365 pro rata.
Hours of work:	Part Time - 30 hours per week worked Monday to Friday
Contract:	Permanent – subject to satisfactory references and a six month probation period and review
Role summary:	To publicise the Town Council services and events and to raise the general public profile of the Council as well as working with the Rufus Centre Team to market the conference and functions in a bid to increase profits.
Anticipated Start Date:	October 2018

July 2018